

# FREQUENTLY ASKED QUESTIONS ABOUT FREE AND REDUCED BREAKFAST/LUNCH MEALS

Dear Parent/Guardian:

Children need healthy meals to learn. **Washington County School District** offers healthy breakfasts and lunches every school day. Breakfast costs **\$1.75**; lunch costs **\$2.20 (elementary), \$2.50 (secondary)**. **Your children may qualify for free breakfast and lunches or for reduced price breakfast and lunches.** Reduced price is **\$ 0.30** for breakfast and **\$ 0.40** for lunch. This packet includes detailed instructions on how to apply for free or reduced price meal benefits. Below are some common questions and answers to help you with the application process.

**1. WHO CAN GET FREE OR REDUCED PRICE MEALS?**

- All children in households receiving benefits from [State SNAP], [the Food Distribution Program on Indian Reservations (FDPIR)] or [State TANF/FEP], are eligible for free meals.
- State Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school’s Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household’s income is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

<b>FEDERAL ELIGIBILITY INCOME CHART FOR JULY 1, 2017 - JUNE 30, 2018</b>			
<b>Household size</b>	<b>Yearly</b>	<b>Monthly</b>	<b>Weekly</b>
1	22,311	1,860	430
2	30,044	2,504	578
3	37,777	3,149	727
4	45,510	3,793	876
5	53,243	4,437	1,024
6	60,976	5,082	1,173
7	68,709	5,726	1,322
8	76,442	6,371	1,471
<b>Each additional person:</b>	7,733	645	149

- 2. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY?** Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven’t been told your children will receive free breakfast and lunch meals, please call or e-mail **Mike Carr (435)673-3553 ext. 5167** or [mike.carr@washk12.org](mailto:mike.carr@washk12.org).
- 3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. Use one *Free and Reduced Price Meals Application for all children in your household*. Refer to Attachment A for instructions.
- 4. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS?** No, but please carefully read the letter you received and follow the instructions. If any children in your household are missing from your eligibility notification, contact **Food Services Department (435)634-4322, or [kathy.monroe@washk12.org](mailto:kathy.monroe@washk12.org)** immediately.
- 5. CAN I APPLY ONLINE?** Yes! You are encouraged to complete an online application instead of a paper application if you are able. The online application has the same requirements and will ask you for the same information as the paper application. Visit [www.washk12.org](http://www.washk12.org) to begin or to learn more about the online application process. Refer to Attachment A for instructions. Contact **Food Services Department (435)634-4322, or [kathy.monroe@washk12.org](mailto:kathy.monroe@washk12.org)** if you have any questions about the online application.

6. **MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE?** Yes. Your child's application is only good for that school year and for the first 30 days of this school year. You must send in a new application unless an official told you that your child is eligible for the new school year. If you do not send in a new application that is approved through the Food Service Department or you have not been notified that your child is eligible for meal benefits, your child will be charged the full price for meals.
7. **I GET WIC. CAN MY CHILDREN GET FREE MEALS?** Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application to your Health Department.
8. **WILL THE INFORMATION I GIVE BE CHECKED?** Yes. Income if considered to be any money received, such as earnings, pensions, cash bonuses, and child or spousal support unless the income source is specifically excluded by law for the Child Nutrition Program. We may also ask you to send written proof of the household income you report.
9. **IF I DON'T QUALIFY NOW, MAY I APPLY LATER?** Yes, you may apply at any time during the current year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
10. **WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION?** You should talk with **Kathy Monroe at the Food Services Department. (435)634-4322 or kathy.monroe@washk12.org.** You also may ask for a hearing by calling or writing to: **Sharon Stucki, (435)674-6490. 811 East Brigham Rd., Bldg. B, St. George, UT 84790.**
11. **MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN?** Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
12. **WHAT IF MY INCOME IS NOT ALWAYS THE SAME?** List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you continually receive overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
13. **WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT?** Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
14. **WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY?** Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.
15. **WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY?** Refer to Attachment A.
16. **MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR?** To find out how to apply for [State SNAP] or other assistance benefits, contact your local assistance office or call **866-526-3663.**
17. If you have other questions or need help, call **435-634-4322.**

Sincerely,

**Sharon Stucki**  
**Supervisor Child Nutrition Programs**